Fall 2023 Non-Credit Course Catalog



New courses are being added all the time!

For the most updated schedule visit

www.sunysuffolk.edu/ce

Professional Development & Continuing Education 631-451-4114

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FALL 2023

PREPARATION COURSES

HIGH SCHOOL EQUIVALENCY

XBS066 GED/HSE PREPARATION

As of January 2022, New York State replaced the TASC exam with the GED Testing Service. This comprehensive basic skills and college preparation course is a complete program that provides the student with individualized assessment, 90 hours of instruction, computer lab time, practice tests and an opportunity to apply to sit for the GED exam. Students are required to purchase GED Test Prep Plus 2022-2023: 2 Practice Tests + Proven Strategies + Online (Kaplan Test Prep) (ISBN 978-1506277356). All students must be 18 years of age or older to register for this class. For additional information, call 631-451-4926 or visit:

CRN	CAMPUS	DAY	DATE	TIME	ROOM
96643	Riverhead	Mon/Wed	9/6-12/20	6:00pm-9:00pm	Culinary Arts, 221
96644	Ammerman	Tu/Th	9/5-12/21	6:00pm-9:00pm	Southampton Bldg., 121
96645	Grant	Mon/Wed	9/6-12/20	6:00pm-9:00pm	Sally Slacke Ctr., 102
96646	Grant	Mon/Wed	9/6-12/20	9:30am-12:30pm	Sally Slacke Ctr., 102
96647	Online	Tue/Th	9/5-12/21	6:30pm-9:30pm	Online
96648	Online	Mon/Wed	9/6-12/20	9:30am-12:30pm	Online

EXAM PREPARATION

XEP107 CIVIL SERVICE PREPARATION

XEP107 CIVIL	SERVICE PREPARA	ATION			Tuition \$99.00
This course will a	ssist students as they p	repare for civil service and of	ther employment examinati	ions. (1 meeting/3 hours)	
CRN	CAMPUS	DAY	DATE	TIME	ROOM
96657	Online	Wednesdav	9/13	6:30pm-9:30pm	Online

XEP100 NOTARY PUBLIC PREPARATION

Prepare for the New York State Notary Public Exam. This course will familiarize the student with registration and test procedures in addition to covering notary public license law. (1 meeting/3 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
96798	Online	Wednesday	10/18	6:00pm-9:00pm	Online
96799	Online	Wednesday	10/25	6:00pm-9:00pm	Online

XEP118 NYPD POLICE OFFICER ENTRANCE EXAM PREPARATION

Learn the "ins and outs" of the NYPD Police Officer Entrance Exam from a New York City Police Department lieutenant. This two-hour course is designed to give those interested in criminal justice valuable insight into this exam (1 meeting/2 hours)

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CRN	CAMPUS	DAY	DATE	TIME	ROOM
96658	Online	Wednesday	10/25	6:00pm-8:00pm	Online
96659	Online	Monday	12/4	6:00pm-8:00pm	Online

XNE101 TEST OF ESSENTIAL SKILLS (TEAS) PREPARATION

The TEAS is required for admission to Suffolk County Community College's Nursing program. This intensive course will provide "brush-up" instruction in the four academic areas that the test covers: reading comprehension, English (grammar, sentence structure and vocabulary), mathematics (operations, percent and fractions, measurement, the metric system, graphing and algebra) and science (scientific reasoning, human body science, life science and physical science). Pre-test and post-test results, along with prescriptive advice for individual study will be provided. 12 hours. Students must purchase the ATI TEAS Study Manual 2022-2023 edition, published by ATI (ISBN: 978-1565332393) before the first class (12 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
96751	Online	Wednesday	11/8-11/29	6:00pm-9:00pm	Online
96752	Ammerman	Wednesday	10/5-10/26	6:00pm-9:00pm	Smithtown Bldg., 113
96753	Ammerman	Tuesday	9/5-9/26	5:00pm-8:00pm	Smithtown Bldg., 113

SCIENCE REVIEW

XSC105 CHEMISTRY REVIEW FOR BIOLOGY STUDENTS

This course reviews what chemistry students must know for success in college biology and the anatomy and physiology sequence. Topics include: energy and matter; composition of matter; electrons and chemical reactions; chemical bonding and molecular representations; types of chemical bonds; types of molecule compounds; and energy production in a cell.

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CRN	CAMPUS	DAY	DATE	TIME	ROOM
96660	Ammerman	Th/Fri	8/17-8/18	9:30am-1:00pm	Smithtown Science Bldg., 113
96662	Online	Th/Fri	8/17-8/18	6:00pm-9:30pm	Online

XSC106 PREPARATION FOR INTRODUCTORY SCIENCE COURSES

Tuition \$85.00 Get the tools you need to succeed in an introductory college chemistry or biology course. Topics include: metacognition and active methods; scientific method; metric system; scientific notation; introduction to chemistry for biology students; and introduction to cell biology. (3 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
96663	Online	Mon/Tu/Wed	8/14-8/16	6:00pm-10:00pm	Online
96664	Ammerman	Mon/Tu/Wed	8/14-8/16	9:00am-1:00pm	Smithtown Science Bldg., 113

XEP120 MATH REVIEW FOR INTRODUCTORY SCIENCE COURSES

Tuition \$165.00 Review the basics of algebra. This course is designed for students who need to brush up on mathematical skills prior to taking credit-bearing courses such as engineering, chemistry or physics. Topics include: order of operation, measurements, basic algebra, fractions, and functions. (4 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
96665	Online	Mon-Th	8/21-8/24	6:00pm-9:45pm	Online
96666	Ammerman	Mon-Th	8/21-8/24	9:00am-12:45pm	Smithtown Science Bldg., 113

XSC125 ESSENTIAL A&P REVIEW FOR ANATOMY & PHYSIOLOGY PART I

This course is designed for students registered for BIO130 (A&PI) who need to review essential course content from the prerequisite courses. The course will cover a basic review of inorganic chemistry, biochemistry, cell structure, functions, including cellular respiration. (2 meetings)

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CRN	CAMPUS	DAY	DATE	TIME	ROOM
96667	Ammerman	Tu/Th	8/22-8/24	6:00pm-9:45pm	Smithtown Science Bldg., 113
96668	Online	Tu/Th	8/22-8/24	9:00am-12:45pm	Online

Tuition\$155.00

Tuition \$109.00

Tuition \$50.00

Tuition \$45.00

Tuition \$70.00

Tuition \$70.00

				BIO130 (A&PI) concepts. The course is cles and nervous system physiology. (2	
CRN	CAMPUS	DAY	DATE	TIME	ROOM
96669 96670	Online Ammerman	Mon/Wed Mon/Wed	8/21-8/23 8/21-8/23	5:30pm-10:00pm 9:00am-1:30pm	Online Smithtown Science Bldg., 111
C127 ESSE		FOR MICROBIOLOG	v		Tuition \$70.
s course is des	signed for students registe	ered for BIO244 (General	Microbiology) who need to re		132 (A&PII) concepts. The course is a basic
iew of inorgani CRN	c chemistry, biochemistry CAMPUS	/, immunology, cell structi DAY	ure and function, including cel DATE	lular respiration, and gene expression. TIME	(2 meetings) ROOM
96671	Online	Mon/Wed	8/21-8/23	6:00pm-9:30pm	Online
96672	Ammerman	Tu/Th	8/22-8/24	9:00am-12:30pm	Smithtown Science Bldg., 111
ASIC SKILLS					
arn the art of or		-		ercome fears, practice in a variety of co	Tuition \$144. mmunication situations and develop the
CRN 96772	CAMPUS Grant	DAY Tu/Th	DATE		ROOM Sally Slacke Ctr., 105
90772	Grant	Tu/Th	10/17-11/19	6:00pm-8:00pm	Sally Slacke Cit., 105
	Y SKILLS – GRADES		middle school level courses. T	his skill is essential to academic succe	ss (2 meetings)
CRN	CAMPUS	DAY	DATE	TIME	ROOM
96773	Online	Wed/Th	9/23-9/30	9:00am-10:30am	Online
	MANAGEMENT – GR				Tuition \$50.
			will teach strategies to find mo pared to achieve their educat		become organized, clarify goals, and establish
CRN	CAMPUS	DAY	DATE	TIME	ROOM
96774	Online	Mon/Tu	10/14-10/21	9:00am-10:30am	Online
S106 STUD					Tuition \$50.
s course is des CRN	signed to improve the stue CAMPUS	dent's ability to study for o DAY	college-level courses. This ski DATE	Il is essential to academic success. (1 TIME	meeting) ROOM
96776	Ammerman	Wednesday	9/27	6:00pm-9:00pm	Southampton Bldg., 121
rities. Upon co CRN 96777	ompletion of this course, s CAMPUS Ammerman	students will be better pre DAY Wednesday	pared to achieve their educat DATE 10/4		ROOM Southampton Bldg., 121
CRN 96777	CAMPUS Ammerman	DAY Wednesday	DATE 10/4 COMPUTER CO	onal objectives. (1 meeting) TIME 6:00pm-9:00pm	ROOM
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Tuition \$130.00 This course builds upon Introduction to Microsoft Word – Part I and covers creating tables and columns, simple document merges, and form letters for different paper sizes. Prerequisite: XCA101. (4 meetings) (1.2 CEUs)

CA101. (4 meetir CRN	ings) (1.2 CEUs) CAMPUS	DAY	DATE	TIME	ROOM
96679	Ammerman	Mon/Wed	10/16-10/25	7:00pm-10:00pm	Smithtown Bldg., 118
CA301 ADVAI	NCED MICROSOFT	WORD			Tuition \$130.0
				layouts, and macros. Prerequisite: XCA	
CRN 99680	CAMPUS Ammerman	DAY Mon/Wed	DATE 11/1-11/13	TIME 7:00pm-10:00pm	ROOM Smithtown Bldg., 118
	,				enningen Brage, Tro
	DUCTION TO MICR			- A Final Tania include the basis of	Tuition \$165.0
			valent knowledge. (4 meetings		spreadsheet design and use of statistical and
CRN	CAMPUS	DAY	DATE	TIME	ROOM
96681	Grant	Tu/Th	9/19-9/28	6:00pm-9:45pm	Sally Slacke Ctr., 103
96682 96683	Ammerman Eastern	Saturday Wednesday	9/16-10/7 9/20-10/11	9:00am-12:45pm 6:00pm-9:45pm	Riverhead Bldg., 206 Orient Bldg., 109
CA205 INTER	RMEDIATE MICROSC	OFT EXCEL		management, and ribbon management	Tuition \$165.0
meetings) (1.5 (CRN	CEUS) CAMPUS	DAY	DATE	TIME	ROOM
96754	Ammerman	Saturday	10/21-11/11	9:00am-12:45pm	Riverhead Bldg., 206
96755	Grant	Tu/Th	10/24-11/2	6:00pm-9:45pm	Sally Slacke Ctr., 103
			ot tables; workbook managem DATE 11/18-12/16 11/7-11/16	ent; macro creation; and advanced grap TIME 9:00am-12:45pm 6:00pm-9:45pm	Tuition \$165.0 hing techniques. Prerequisite: XCA205. ROOM Riverhead Bldg., 206 Sally Slacke Ctr., 103
90737	Giant	TU/TT	11/7-11/10	0.00pm-9.43pm	Sally Slacke Cit., 105
ake control of you		ion to this full-featured Mic sis. Prerequisite: XCO116	6 or equivalent knowledge. (4 r		Tuition \$165.0 arn how to construct a new database, create
	CAMPUS	DAV		TIME	
CRN 96758 CCA210 INTER ake your data to uery features and	d other advanced query f	ands-on experience. Stud		TIME 6:00pm-9:45pm ms and advanced reports, use the make clude graphics. Prerequisite: XCA110.	
CRN 96758 CA210 INTER ake your data to	Ammerman RMEDIATE MICROSC the next level with this h d other advanced query f	Mon/Wed OFT ACCESS ands-on experience. Stud	10/2-10/11 lents will create and design for	6:00pm-9:45pm ms and advanced reports, use the make	Smithtown Bldg., 118 Tuition \$165.0
CRN 96758 CA210 INTER ake your data to uery features and meetings) (1.5 C CRN 96759 CA125 INTRO	Ammerman RMEDIATE MICROSC the next level with this h d other advanced query f CEUs) CAMPUS Ammerman DUCTION TO POWE	Mon/Wed DFT ACCESS ands-on experience. Stud functions to create fields. I DAY Tu/Th ERPOINT	10/2-10/11 lents will create and design for Design forms and reports to in DATE 10/16-10/25	6:00pm-9:45pm ms and advanced reports, use the make clude graphics. Prerequisite: XCA110. TIME 6:00pm-9:45pm	Smithtown Bldg., 118 Tuition \$165.0 e table query, the append query and the upd ROOM Smithtown Bldg., 118 Tuition \$99.0
CRN 96758 CA210 INTER ake your data to uery features and meetings) (1.5 C CRN 96759 CA125 INTRO tudents will learn	Ammerman RMEDIATE MICROSO the next level with this h d other advanced query f CEUs) CAMPUS Ammerman DUCTION TO POWE n how to develop exciting	Mon/Wed DFT ACCESS ands-on experience. Stud functions to create fields. I DAY Tu/Th ERPOINT g presentation materials, in	10/2-10/11 lents will create and design for Design forms and reports to in DATE 10/16-10/25	6:00pm-9:45pm ms and advanced reports, use the make clude graphics. Prerequisite: XCA110. TIME	Smithtown Bldg., 118 Tuition \$165.0 e table query, the append query and the upd ROOM Smithtown Bldg., 118 Tuition \$99.0
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CRN 96758 CA210 INTER ake your data to uery features and meetings) (1.5 C CRN 96759 CA125 INTRO tudents will learn postruction. Prefe	Ammerman RMEDIATE MICROSO the next level with this h d other advanced query for CEUs) CAMPUS Ammerman DUCTION TO POWE n how to develop exciting requisite: XCO116. (1.0 C	Mon/Wed DFT ACCESS lands-on experience. Stud functions to create fields. I DAY Tu/Th ERPOINT presentation materials, in CEU) (3 meetings)	10/2-10/11 lents will create and design for Design forms and reports to in DATE 10/16-10/25 ncluding a computer slide show	6:00pm-9:45pm ms and advanced reports, use the make clude graphics. Prerequisite: XCA110. TIME 6:00pm-9:45pm /. This introductory course covers buttor	Smithtown Bldg., 118 Tuition \$165.0 e table query, the append query and the upda ROOM Smithtown Bldg., 118 Tuition \$99.0 n bars, wizards, text, formats, and slide
CRN 96758 CA210 INTER ake your data to iery features and meetings) (1.5 C CRN 96759 CA125 INTRO udents will learn 96760 CA225 INTER udents will build serting slides fro	Ammerman RMEDIATE MICROSC the next level with this h d other advanced query for CEUS) CAMPUS Ammerman DUCTION TO POWE n how to develop exciting requisite: XCO116. (1.0 C CAMPUS Grant RMEDIATE POWERP d on the basics learned in om a file, using the drawing	Mon/Wed DFT ACCESS ands-on experience. Stud functions to create fields. I DAY Tu/Th ERPOINT g presentation materials, in CEU) (3 meetings) DAY Mon/Wed OINT I Introduction to PowerPoi ng tools, and saving a pre-	10/2-10/11 lents will create and design for Design forms and reports to in DATE 10/16-10/25 ncluding a computer slide show DATE 11/1-11/8 Int. Topics include linking to a N sentation as an HTML file. Pre	6:00pm-9:45pm ms and advanced reports, use the make clude graphics. Prerequisite: XCA110. TIME 6:00pm-9:45pm v. This introductory course covers buttor TIME 6:00pm-9:20pm Word document and an Excel spreadshe requisite: XCA125. (2 meetings) (0.6 Cl	Smithtown Bldg., 118 Tuition \$165. a table query, the append query and the upd ROOM Smithtown Bldg., 118 Tuition \$99.0 h bars, wizards, text, formats, and slide ROOM Sally Slacke Ctr., 116 Tuition \$90.0 eet, creating hyperlinks and action buttons, EUs)
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CRN 96758 CA210 INTER ake your data to inery features and meetings) (1.5 C CRN 96759 CA125 INTRO udents will learn onstruction. Prere CRN 96760 CA225 INTER udents will build serting slides fro CRN 96761 RAPHICS AN CG106 INTRO udents will learn at enhance imag CRN 96762 CG206 INTER udents will build	Ammerman	Mon/Wed DFT ACCESS ands-on experience. Stud functions to create fields. I DAY Tu/Th ERPOINT presentation materials, in DAY Mon/Wed OINT n Introduction to PowerPoi ng tools, and saving a pre- DAY Mon/Wed OFTWARE BE PHOTOSHOP toshop to create profession Prerequisite: XCO116 or et DAY Thursday PHOTOSHOP	10/2-10/11 lents will create and design for Design forms and reports to in DATE 10/16-10/25 Including a computer slide show DATE 11/1-11/8 Int. Topics include linking to a N sentation as an HTML file. Pre DATE 11/13-11/15 Inal images ready for publication quivalent knowledge. (3 meetin DATE 10/5-10/19 Notoshop. Image combining, er	6:00pm-9:45pm ms and advanced reports, use the make clude graphics. Prerequisite: XCA110. TIME 6:00pm-9:45pm // This introductory course covers buttor TIME 6:00pm-9:20pm // Mord document and an Excel spreadshor requisite: XCA125. (2 meetings) (0.6 Cl TIME 6:00pm-9:00pm on in print, multimedia and on the web. For ngs) (1.2 CEUs) TIME 6:00pm-10:00pm	Smithtown Bldg., 118 Tuition \$165.0 e table query, the append query and the upd ROOM Smithtown Bldg., 118 Tuition \$99.0 Smithtown Bldg., 118 Tuition \$99.0 n bars, wizards, text, formats, and slide ROOM Sally Slacke Ctr., 116 Tuition \$99.0 eet, creating hyperlinks and action buttons, EUs) ROOM Sally Slacke Ctr., 116 Practice with tools, commands, and features ROOM Sally Slacke Ctr., 103 Tuition \$135.0
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QUICKBOOKS					
	DUCTION TO QUI				Tuition \$185.00
					up your employee, customer, and vendor lists;
manage your inver CRN	CAMPUS	s; pay bills; and create report DAY	s. Prerequisite: XCO116 or e	equivalent knowledge. (4 meetings) (1.5 (TIME	ROOM
96782	Ammerman	Tuesday	10/3-10/24	6:00pm-9:45pm	Riverhead Bldg., 239
96783	Online	Saturday	9/9-9/30	9:00am-12:45pm	Online
	MEDIATE QUICKB				Tuition \$185.00
		Books. Learn how to track c vledge. (4 meetings) (1.5 CE		nd expenses. Budgeting, forecasting, and	reporting will also be covered.
	CAMPUS	DAY	DATE	TIME	ROOM
96785	Ammerman	Tuesday	11/7-11/28	6:00pm-9:45pm	Riverhead Bldg., 239
96784	Online	Saturday	10/14-11/4	9:00am-12:45pm	Online
		00			
PRESENTATIO	NSKILIS		URSES TO AID VOCAT	IONAL PURSUITS	
		SENTATION SKILLS			Tuition \$108.00
			. Public speaking and prese	nting are often cited as maior personal fe	ears. However, these skills are essential to
				echnology to support your presentation. (4 meetings)
CRN	CAMPUS	DAY	DATE	TIME	ROOM
96687	Ammerman	Tu/Th	10/10-10/19	6:00pm-9:00pm	Southampton Bldg., 225
WRITING					
	TIVE WRITING FOR	R FICTION AND NON-FI	CTION WRITERS		Tuition \$185.00
				nd short story or essay collections. Publis	shed and non-published writers are welcome.
		pport and critiquing, editing a		(8 meetings)	·
CRN	CAMPUS	DAY	DATE	TIME	ROOM
96688	Ammerman	Saturday	9/23-11/18	1:30pm-4:00pm	Southampton Bldg., 225
MANAGEMENT	AND LEADERSH	IP SKILLS			
-	ITATION SKILLS				Tuition \$175.00
		and brainstorming sessions	while building consensus. T	his introductory course includes the prov	en approach and technique to successful
				m solving, evaluation, and implementatio	
CRN	CAMPUS	DAY	DATE	TIME	ROOM
96689	Ammerman	Monday	10/16-10/30	6:00pm-9:20pm	Southampton Bldg., 225
		D TEAM BUILDING			Tuition \$54.00
-			rategies for long-range visio	n and problem-solving, while serving as	•
CRN	CAMPUS	DAY	DATE	TIME	ROOM
96690	Ammerman	Tuesday	10/24	6:00pm-9:00pm	Southampton Bldg., 225
This is a first cours techniques, and be maintaining quality Institute's (PMI) ed	est practices that can b v standards, while lead ducational requirement	ent for students with no prior be applied immediately in the ling cross-functional project t t to be able to sit for the Certi	workplace. The course will eams in both predictive and fied Associate in Project Ma	ence. Students completing this class will cover planning projects, establishing sch agile environments. Completion of this cl nagement (CAPM) Exam. Students are gement Institute (ISBN 978-1628256642 TIME 6:00pm-10:00pm	edules, controlling costs, managing risk, and ass will fulfill the Project Management required to purchase, A Guide to the
50051	Ammerman	maisday	10/0-11/0	0.00011-10.000111	Countampton Blug., 220
such as Value Stre as an introduction Certification. This o CRN	roduce the student to eam Mapping, Cause a to Lean Six Sigma - no course also provides a CAMPUS	and Effect Diagramming, Sta o previous knowledge or exp a springboard for further stud DAY	tistical Process Controls, an erience is required. Students y toward more advanced Gro DATE	d Kanban will be taught and explored thro s completing this course will be prepared een and Black Belt certifications. (4 meet TIME	ROOM
96692	Online	Tuesday	10/3-10/24	9:00am-12:00pm	Online
		NT			T-141 60E 00
Students will learn conflict 2) compare	0	ct productively using role pla major conflict styles 3) reco	, , , , , , , , , , , , , , , , , , , ,		Tuition \$95.00 op, you will be able to: 1) recognize and define strategies for managing conflict and 5) develop
CRN	CAMPUS	DAY	DATE	TIME	ROOM
96693	Grant	Wednesday	9/13-9/27	8:00pm-10:00pm	Sally Slacke Ctr., 105
Students will explo (4 meetings)		t and manage a team throug	h communication, motivatior	nal principles, problem-solving and decisi	Tuition \$135.00 on-making, and positive discipline and reward.
CRN 96694	CAMPUS Grant	DAY Saturday	DATE 10/7-10/28	TIME 9:00am-12:00pm	ROOM Sally Slacke Ctr., 105
XBM107 MANA Leadership in the v motivational strates	GEMENT AND LEA	ADERSHIP	d institutional goals. Learn v	why leadership is important; how to identii	Tuition \$185.00 y various leadership strategies; how to employ
CRN	CAMPUS	DAY	DATE	TIME	
96695	Grant	Wednesday	11/1-11/15	6:00pm-10:00pm	Sally Slacke Ctr., 105

Under the static practice of densitying. Including, eliminating and reporting hazards associated with her work. There will be an additional \$8.00 the required to your OS to the provide the static of the	or d gency nei estable instruments, and exerced and expression of construction valuation, human right issues, failed and the result of the construction valuation in human right issues, failed and the construction valuation in the construction valuation val		UR REAL ESTATE SA				Tuition \$599.
athemidias, and environmental issues. Studentis are required to purchase the New York Red Esting for Satespersons, 9° Edition joublished by Discourse Publishing (DBB) PERSPECTIVE Control Co	tharmatics, and environmental assess. Students are required to purchase the New York Real Estate for Satespersons, PE Edition justifies by Discusse Petiteting (DBP) PERIOD PERIOD PERI						
CRM CAMPUS DAY DATE TME TME ROOM 96965 Online Turth 106-12:17 8.00pm-10.00pm Chine 911A TEXATUNICE Turtion S92 0.00pm-10.00pm Chine S0.00pm-10.00pm Chine 911A TEXATUNICE Turtion S92 0.00pm-10.00pm Chine S0.00pm-10.00pm Chine Chi	CRM CAMPUS DAV DATE THE THE ROOM SERSES Outline Turth 100-12/19 5.00pm-15.00pm Outline STAT TSANALOUT TURTION SERVICE TURTION SERVICE TURTION SERVICE TURTION SERVICE TURTION SERVICE SOUTH OSHAL CHORN CONSTRUCTION CERTIFICATION TURTION SERVICE CONSTRUCTION SERVICE TURTION SERVICE<	athematics; and	environmental issues. St	udents are required to p	ourchase the New York Rea	I Estate for Salespersons, 6th Edition	published by OnCourse Publishing (ISBN
0668 Online Furth 100-12/19 6.00pm-10.00pm Online DELTA TRANUTCO Team of 400000000000000000000000000000000000	Description Online TurTh 100-12/19 0.00pm/10:00pm Online International A-COUR CONSTRUCTION CERTIFICATION Table 2000 0.00pm/10:00pm Team (100-10) Team (100-10) </th <th></th> <th></th> <th></th> <th>-</th> <th></th> <th></th>				-		
OSA112 OSA14 04-HOUR CONSTRUCTION CERTIFICATION Tution S88. Market will kam be practice of fordings, reducing, similaring and reproduced years of explored by an organized reproduced reproduced years of explored by an organized reproduced years of explored by an organized reproduced reproduced years of explored by an organized reproduced years of explored by an organized reproduced reproduced years of explored by an organized reproduced years of explored by an organized reproduced reproduced years of explored by an organized reproduced years of explored by an organized	DSI:17 05H 10 6-HOUR CONSTRUCTION CERTIFICATION Tution 588. duration will be an basic practices of density of the service of						
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Durs, including NYSED mandated workshops. (10 meetings) "No meeting on 10/31. TIME TIME ROOM 96701 Ammerman Tu/Th 10/3-11/7 6:00pm-9:00pm Southampton Bldg., 233 ED900 NYSTCE MATH PREPARATION FOR THE MULTI SUBJECT EXAM (BIRTH-GRADE 2) Tuition \$249. order for an individual to earn their initial teaching certificate from the New York State Education Department (NYSED), they must pass the New York State Teaching Certification area (NYSTCE) in their area of interest. This course offers students a comprehensive review of the content contained in the mathematics section of the NYS Multi Subject. Teachen and YSTCE (NAPUS) ROOM 96818 Grant Tu/Th 9/19-10/26 5:30pm-7:30pm Sally Slacke Ctr., 102 ED600 DIGNITY FOR ALL STUDENTS ACT (DASA) Tuition \$90. CRN CAMPUS DAY DATE TIME ROOM 96702 Anmerman Tu/Th 9/19-10/26 5:30pm-7:30pm Sally Slacke Ctr., 102 Tuition \$90. CRN CAMPUS DAY DATE TIME ROOM 96701 Adments Sally Slacke Ctr., 102 Status colspan Colspanetrice Colspanetrice	Normeetings) Normeetings) Normeetings Normeetings Normeetings Normeetings Normeetings Normeetings Normeetings Normeetings Normeetings Normeetings Normeetings Normeetings Normeetings Normeetings Normeetings Normeetings Normeetings Normeetings Normeetings Normeetings Tuition \$249. order for an individual to earn their initial teaching certificate from the New York State Education Department (NYSED), they must pass the New York State Teaching Certification and (NYSED) in their area of interest. This course offres students a comprehensive review of the content contained in the mathematics section of the NYS Multi Subject. Teacher and (NYSED) in their area of interest. This course offres students a comprehensive review of the content contained in the mathematics section of the NYS Multi Subject. Teacher and poly (12 moltant) CRN CAMPUS DAY DATE TIME ROOM Sally Slacke Ctr., 102 ED600 DIONITY FOR ALL STUDENTS ACT (DASA) Entry (12 meetings) Campor Dask, school professionals (teachers, paraprofessionals, counselors, psychologists and social workers) who apply for state certification and buly ing on the content contained in the Subject. Teacher and buly ing on the content contained in the Subject. Teacher and buly ing on the schour course. This includes personnel who are applying for	ill be provided in:			sessment of Teaching Assista	ni Skilis (ATAS) Exam, but also for becc	oming a successful teaching assistant. Stude
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CRN CAMPUS DAY DATE TIME ROOM 96702 Ammerman Tu/Th 11/2-11/7 6:00pm-9:00pm Southampton Bldg., 233 96703 Online Saturday 9/23 9:00am-3:30pm Online ED112 SAFE SCHOOLS AGAINST VIOLENCE IN EDUCATION TRAINING Tuition \$45. Il applicants for a teaching certificate on or after February 2, 2001, are required to complete at least two clock hours of coursework or training in school violence prevention and tervention in accordance with Section 3004 of the Education Law. This includes applicants for certificates in administrative and supervisory service, classroom teaching service, and upil personnel service. Successful completion of this two-hour course meets this requirement. (1 meeting/2 hours) ROOM CRN CAMPUS DAY DATE TIME ROOM 96704 Ammerman Thursday 10/26 6:00pm-9:00pm Southampton Bldg., 233 96705 Online Monday 9/11 6:00pm-9:00pm Southampton Bldg., 233 96705 Online Monday 9/11 6:00pm-9:00pm Southampton Bldg., 233 Intervention for service, classroom teaching service, on upil personel service. Online ROOM 96705 Online DAY	CRNCAMPUSDAYDATETIMEROOM96702AmmermanTu/Th11/2-11/76:00pm-9:00pmSouthampton Bldg., 23396703OnlineSaturday9/239:00am-3:30pmOnlineED112 SAFE SCHOOLS AGAINST VIOLENCE IN EDUCATION TRAININGTuition \$45.Lapplicants for a teaching certificate on or after February 2, 2001, are required to complete at least two clock hours of coursework or training in school violence prevention and tervention in accordance with Section 3004 of the Education Law. This includes applicants for certificates in administrative and supervisory service, classroom teaching service, and pipil personnel service. Successful completion of this two-hour course meets this requirement. (1 meeting/2 hours)ROOM CRNCRNCAMPUSDAYDATETIMEROOM southampton Bldg., 233 online96705OnlineMonday9/116:00pm-9:00pmSouthampton Bldg., 233 onlineED111 IDENTIFICATION AND TREATMENT OF CHILD ABUSETuition \$50.is course meets the training requirements of Chapter 544 of the Laws of New York, 1988, for licensure and re-registration effective January 1, 1991. This law mandates that ofessionals with provisional certificates and those needing to renew licenses must provide documentation of having completed three hours of coursework or training regarding the entification and reporting of child abuse and maltreatment. (1 meeting/3 hours)ROOMCRNCAMPUSDAYDATETIMEROOM	eaching strategies ours, including N° 96701 ED900 NYSTC order for an indi xam (NYSTCE) ii arly Childhood E: robability. (12 me CRN 96818 ED600 DIGNIT he Dignity for All	struction to brush up on th A, Identification and Treas s and navigation of the NY YSED mandated worksho CAMPUS Ammerman CE MATH PREPARAT vidual to earn their initial n their area of interest. Tr xam (Birth-Grade 2). Top setings) CAMPUS Grant TY FOR ALL STUDEN Students Act (DASA) see	ne four areas of the exam trment of Child Abuse, an (SED-OTI online certifica- pps. (10 meetings) *No m DAY Tu/Th TION FOR THE MULT Teaching certificate from 1 his course offers students tics include: numbers and DAY Tu/Th ITS ACT (DASA) eks to ensure that all stud	i: Reading, Writing, Mathemat d Safe Schools Against Viole ition process for teaching assi- ieeting on 10/31. DATE 10/3-11/7 TI SUBJECT EXAM (BIRT the New York State Educatior s a comprehensive review of t operations; ratios and propor DATE 9/19-10/26 ients attend school in an envir	tics, and Instructional Support, as well a nee in Education (SAVE). The role of th istants will also be included. Books and TIME 6:00pm-9:00pm 'H-GRADE 2) n Department (NYSED), they must pass he content contained in the mathematics tional relationships; algebra; measurem TIME 5:30pm-7:30pm	s certification in the three required NYSED e teaching assistant, case studies, effective materials will be provided. This course is 30 ROOM Southampton Bldg., 233 Tuition \$249 . the New York State Teaching Certification s section of the NYS Multi Subject: Teacher tent and geometry; data, statistics and ROOM Sally Slacke Ctr., 102 Tuition \$90 . lation, taunting, harassment, and bullying or
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CRN CAMPUS DAY DATE TIME ROOM 96704 Ammerman Thursday 10/26 6:00pm-9:00pm Southampton Bldg., 233 96705 Online Monday 9/11 6:00pm-9:00pm Online Tuition \$50 southampton Bldg., 233 0 Online Monday 9/11 6:00pm-9:00pm Online ED114 IDENTIFICATION AND TREATMENT OF CHILD ABUSE Tuition \$50 nis course meets the training requirements of Chapter 544 of the Laws of New York, 1988, for licensure and re-registration effective January 1, 1991. This law mandates that ofessionals with provisional certificates and those needing to renew licenses must provide documentation of having completed three hours of coursework or training regarding the entification and reporting of child abuse and maltreatment. (1 meeting/3 hours)	Ipil personnel service. Successful completion of this two-hour course meets this requirement. (1 meeting/2 hours) CRN CAMPUS DAY DATE TIME ROOM 96704 Ammerman Thursday 10/26 6:00pm-9:00pm Southampton Bldg., 233 96705 Online Monday 9/11 6:00pm-9:00pm Online Tuition \$50. is course meets the training requirements of Chapter 544 of the Laws of New York, 1988, for licensure and re-registration effective January 1, 1991. This law mandates that offection and reporting of child abuse and maltreatment. (1 meeting/3 hours) Tuition \$100 meeting/2 hours) CRN CAMPUS DAY DATE TIME ROOM	aching strategies burs, including N° CRN 96701 ED900 NYSTC order for an indi xam (NYSTCE) ii arly Childhood E; obability. (12 me CRN 96818 ED600 DIGNIT ne Dignity for All thool property. U 013 must take thi CRN 96702 96703 ED112 SAFE S	struction to brush up on th A, Identification and Treas s and navigation of the NY YSED mandated worksho CAMPUS Ammerman CE MATH PREPARAT vidual to earn their initial n their area of interest. Th xam (Birth-Grade 2). Topi eetings) CAMPUS Grant TY FOR ALL STUDEN Students Act (DASA) see nder DASA, school profe is six-hour course. This in CAMPUS Ammerman Online SCHOOLS AGAINST	ne four areas of the exam trent of Child Abuse, an (SED-OTI online certifica ops. (10 meetings) *No m DAY Tu/Th TON FOR THE MULT teaching certificate from 1 his course offers students ics include: numbers and DAY Tu/Th ITS ACT (DASA) kts to ensure that all stud ssionals (teachers, parap cludes personnel who are DAY Tu/Th Saturday VIOLENCE IN EDUC	a: Reading, Writing, Mathemat d Safe Schools Against Viole tion process for teaching assi- leeting on 10/31. DATE 10/3-11/7 TI SUBJECT EXAM (BIRT the New York State Educatior s a comprehensive review of ti operations; ratios and propor DATE 9/19-10/26 tents attend school in an envir professionals, counselors, psy e applying for new certificates DATE 11/2-11/7 9/23 ATION TRAINING	tics, and Instructional Support, as well a noe in Education (SAVE). The role of the istants will also be included. Books and TIME 6:00pm-9:00pm PH-GRADE 2) In Department (NYSED), they must pass the content contained in the mathematics tional relationships; algebra; measurem TIME 5:30pm-7:30pm conment free from discrimination, intimid chologists and social workers) who appl t, e.g., paraprofessionals going from a L TIME 6:00pm-9:00pm 9:00am-3:30pm	s certification in the three required NYSED e teaching assistant, case studies, effective materials will be provided. This course is 30 ROOM Southampton Bldg., 233 Tuition \$249. the New York State Teaching Certification s section of the NYS Multi Subject: Teacher lent and geometry; data, statistics and ROOM Sally Slacke Ctr., 102 Tuition \$90. lation, taunting, harassment, and bullying or ly for state certification after December 31, evel 1 to a Level 2. (2 meetings or 1 meetin ROOM Southampton Bldg., 233 Online Tuition \$45.
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XAH150 INFECTION CONTROL WORKSHOP

Tuition \$50.00 This course meets the training requirements of Chapter 786 of the Education Laws of 1992, as amended, which established a new requirement for all dentists, dental hygienists, licensed practical and registered nurses, optometrists, and podiatrists. The law states that these professionals who completed coursework or training in infection control on or before July 1, 1994, must update this information every four years thereafter and attest compliance to the State Education Department with every application. All physicians, physician assistants, and special assistants must attest compliance to the Department of Health. The required documentation will be supplied to all participants. Please bring your license/permit/control or certificate number to the workshop. (1 meeting/3 hours)

96708 DICAL BILLING S on completion of XME MB101 INTRODUC s skill-based course w ficial Codebook, pub meetings) CRN 96709 96710 A MB102 INTRODUC s skill-based course w rminology CPT Profe CRN 96711	B101, XMB102 AN CTION TO CODI with minimal theory blished by the Am CAMPUS Online Ammerman CTION TO CODI with minimal theory	NG DIAGNOSES FOR y introduces students to ICI nerican Medical Associati DAY Wednesday Saturday NG PROCEDURES FO	D10CM coding using practice	e exercises. Students are required to	ROOM Online Tuition \$159 purchase ICD-10-CM 2021, The Complete ks are mandatory for the first day of class. ROOM
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96710 A IB102 INTRODUC s skill-based course v rminology CPT Profe CRN 96711	Ammerman CTION TO CODI with minimal theory fessional-2021 pu	Saturday NG PROCEDURES FO			Online
s skill-based course v rminology CPT Profe CRN 96711	with minimal theory fessional-2021 pu			9:00am-1:00pm	Riverhead Bldg., 225
s skill-based course v minology CPT Profe CRN 96711	with minimal theory fessional-2021 pu				
rminology CPT Profe CRN 96711	fessional-2021 pu		R BILLING (CPT4)		Tuition \$125
CRN 96711		/ introduces students to the	CPT4 coding system, the ba	asis for medical billing. Students are re	equired to purchase Current Procedural
96711	CAMPIIS	blished by the American	Medical Association (ISBN	978-1640160491. Prerequisite: XMB10	01. (3 meetings)
		DAY	DATE	TIME	ROOM
	Online	Wednesday	10/4-10/18	6:00pm-9:00pm	Online
96712 A	Ammerman	Saturday	9/30-10/14	9:00am-12:00pm	Riverhead Bldg., 225
IB103 INTRODUC	CTION TO BILLI	NG IN THE MEDICAL (DFFICE		Tuition \$125
					essary for the billing process, identify and w
			I follow-up of claims. Prerequ		
	CAMPUS	DAY	DATE	TIME	ROOM
96713	Online	Wednesday	11/1-11/15	6:00pm-9:00pm	Online
96714 A	Ammerman	Saturday	11/4-11/18	9:00am-12:00pm	Riverhead Bldg.,
IB104 COMPUTEI	RIZED MEDICA	L BILLING			Tuition \$190
dents will learn how t	to use medical billi	ng software to automate th	e paperwork required by insu	irers. Students are required to purch	ase Billing & Reimbursement, 6th Edition
		site: XMB101, XMB102 and			3
	CAMPUS	DAY	DATE	TIME	ROOM
96715	Online	Tu/Wed	11/28-12/13	6:00pm-10:00pm	Online
	Ammerman	Saturday	12/2-12/16	9:00am-12:00pm	Riverhead Bldg., 226
30/10 P	Anneman	Gaturday	12/2-12/10	3.00am-12.00pm	Rivernead Didg., 220
ant-funding is availabl missions assessment.		lity, please contact Andrea	Dunkirk in the Office for Cont	tinuing Education at 631-451-4552 prio	r registering to arrange for an interview and
H510 PHARMAC					Tuition \$1,695
			and akilla naaaaaani ta ahtai	n analoument in phormapics under the	
s is a two-semester p					
					supervision of registered pharmacists or
ensed pharmacy techr	nicians. Students r	nust possess a high schoo	diploma or a High School Ed	quivalency diploma. Field placement is	supervision of registered pharmacists or required.
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nsed pharmacy techr CRN 96649	nicians. Students r CAMPUS Online	nust possess a high schoo DAY M/Tu/W/Th/F	diploma or a High School Ed DATE 10/2-12/22	quivalency diploma. Field placement is TIME 6:00pm-10:00pm	e supervision of registered pharmacists or required. ROOM Online
nsed pharmacy techr CRN 96649	nicians. Students r CAMPUS	nust possess a high schoo DAY	diploma or a High School Ec DATE	quivalency diploma. Field placement is TIME	e supervision of registered pharmacists or required.
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ensed pharmacy techr CRN 96649	nicians. Students r CAMPUS Online Grant - Labs Y TECHNICIAN	nust possess a high schoo DAY M/Tu/W/Th/F Tuesday PART II	diploma or a High School Ed DATE 10/2-12/22 11/7-12/19	quivalency diploma. Field placement is TIME 6:00pm-10:00pm 6:00pm-10:00pm	e supervision of registered pharmacists or required. Online Sally Slacke Ctr., 101 Tuition \$1,695
nsed pharmacy techr CRN 96649 H511 PHARMAC Ids upon knowledge a	nicians. Students r CAMPUS Online Grant - Labs Y TECHNICIAN and skills acquired	nust possess a high schoo DAY M/Tu/W/Th/F Tuesday PART II in XAH510. Prerequisite: 3	diploma or a High School Ed DATE 10/2-12/22 11/7-12/19 Successful completion of XAH	quivalency diploma. Field placement is TIME 6:00pm-10:00pm 6:00pm-10:00pm H510 (Pharmacy Technician Part I). Fie	e supervision of registered pharmacists or required. Online Sally Slacke Ctr., 101 Tuition \$1,695 Id placement is required.
nsed pharmacy tech CRN 96649 H511 PHARMAC ds upon knowledge a CRN	nicians. Students r CAMPUS Online Grant - Labs Y TECHNICIAN and skills acquired CAMPUS	nust possess a high schoo DAY M/Tu/W/Th/F Tuesday PART II in XAH510. Prerequisite: S DAY	diploma or a High School Ed DATE 10/2-12/22 11/7-12/19 Successful completion of XAP DATE	quivalency diploma. Field placement is TIME 6:00pm-10:00pm 6:00pm-10:00pm H510 (Pharmacy Technician Part I). Fie TIME	e supervision of registered pharmacists or required. Online Sally Slacke Ctr., 101 Tuition \$1,695 Id placement is required. ROOM
nsed pharmacy techr CRN 96649 H511 PHARMAC ds upon knowledge a	nicians. Students r CAMPUS Online Grant - Labs Y TECHNICIAN and skills acquired	nust possess a high schoo DAY M/Tu/W/Th/F Tuesday PART II in XAH510. Prerequisite: 3	diploma or a High School Ed DATE 10/2-12/22 11/7-12/19 Successful completion of XAH	quivalency diploma. Field placement is TIME 6:00pm-10:00pm 6:00pm-10:00pm H510 (Pharmacy Technician Part I). Fie	e supervision of registered pharmacists or required. Online Sally Slacke Ctr., 101 Tuition \$1,695 Id placement is required.
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HEALTH INFORMATION TECHNOLOGY

Grant-funding may be available based on eligibility, please contact Andrea Dunkirk in the Office for Continuing Education at 631-451-4552 prior registering to arrange for an interview and an admissions assessment.

XHI204 HEALTH INFORMATION TECHNOLOGY

Tuition \$1.100.00

Students will participate in online instruction to develop career skills for the Health IT workforce. This Health IT online program is approximately 140-hours of online instruction which includes instruction, simulations, a Healthcare information and Management System Society (HIMSS) Exam Review and job preparation and career coaching. In addition, students will earn Basic Life Support (BLS) Certification, an OSHA Bloodborne Pathogen Certification and participate in a 30-hour externship in a medical facility. Students will learn the practical knowledge and skills required to fill the Health IT roles in a variety of health care settings.

Students will be introduced to eClinics, an electronic health record practice management software system used in the medical field. Upon successful completion of the program, students will receive a Certificate of Completion from Suffolk County Community College and will be prepared to take the certification exam administered by Healthcare Information and Management Systems Society (HIMSS). This exam will allow the student to become a Certified Associate in Health Information and Management Systems (CAHIMS).

ĊRN	CAMPUS	DAY	DATE	TIME	ROOM
96719	Online	Online	10/2-12/22	Online	Online

CLINICAL MEDICAL ASSISTANT

Grant-funding may be available based on eligibility, please contact Jeanne Durso in the Office for Continuing Education at 631-451-4470 prior registering to arrange for an interview and an admissions assessment.

XMA500 CLINICAL MEDICAL ASSISTANT PROGRAM

Skills learned through a 4-module program providing a wide range of administrative and clinical services to patients. As the region's population continues to age, their health care needs become more complex and the demand for MAs will increase. Courses covered during this program are XMA501 Medical Terminology/A&P; XMA502 Administrative Assisting and the Electronic Health Record (EHR); XMA503 Clinical Medical Assisting; and XMA504 Clinical Practice (Internship). Upon completion of this program, you will be eligible to sit for are Association Certification (NHA) Certified Clinical Medical Assistant (CCMA) Exam (380 hours)

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CRN	CAMPUS	DAY	DATE	TIME	ROOM
96621	Online	Online	9/18/23-5/10/24	Online	Online
	Eastern	M/W	1/3/24-3/21/24	6:00pm-9:00pm	Corchaug 008

XAH140 EKG TECHNICIAN PROGRAM

Tuition \$1,250.00 The EKG Technician program is designed to teach the technical and procedural aspects of electrocardiography, including patient care, EKG procedures and analyzing EKG results. This program is a hybrid course where content will be provided online and students will attend an in-person lab for skills practice. Students will learn Basic Life Support (BSL) from the American Heart Association; concepts of EKG fundamentals; safety and compliance; patient preparation; EKG and cardiac monitoring; analyzing EKG tracings; emergency situations; and health care foundations. This program is designed for learners who want to advance their career or for those interested in starting a career in the medical field. Upon course completion, students will be eligible to sit for the National Healthcareer Association (NHA) Certification Exam. The first exam fee is included in the tuition. Students will be responsible for the purchase of the following items: Hartman's Complete Guide for EKG Technician, 1st Edition, by Clarke ISBN 9781604251074; 2020 BLS Provider Manual by AHA, ISBN: 978-1616697686; Scrubs; CPR Rescue Mask; Adult/Child Pocket Resuscitator; and the TruView Criminal Background Check. (55 hours/ 8 in-class meetings) * No class meeting on 11/22 DOOM CRN CAMPUS DATE TIME

	CANFUS	DAT	DATE		ROOM
96824	Online/Eastern	Online/Wed	10/4/23-11/29/23	Online/9:30am-1:30pm	Online/Corchaug 008

XAH141 PHLEBOTOMY TECHNICIAN PROGRAM

The Phlebotomy Technician program is designed to teach the technical and procedural aspects of basic phlebotomy, including patient care, collection of blood specimens and venipuncture. This program is a hybrid course where content will be provided online and students will attend an in-person lab for skills practice. The Phlebotomy Technician program includes theory and hands-on laboratory instruction, American Heart Association Basic Life Support (BLS) Certification and the OSHA Bloodborne Pathogen Certification. Students will learn the concepts of phlebotomy fundamentals; safety and compliance; patient preparation; routine and special blood collections; specimen processing; and health care foundations. This program is designed for learners who want to advance their career or for those interested in starting a career in the medical field. Upon course completion, students will be eligible to sit for the National Healthcareer Association (NHA) Certification. The first exam fee is included in the tuition. Students will be responsible for the purchase of the following items: Hartman's Complete Guide for the Phlebotomy Technician, ISBN: 978-1-60425-129-6; 2020 BLS Provider Manual by AHA, ISBN: 978-1616697686; Scrubs; CPR Rescue Mask; and the Trulliow C inal Backa ound Chock (84 hours/1

HEALTH AND WELLNESS COURSES

Adult/Child Pocke	t Resuscitator; and the Ti	ruview Criminal Backgro	und Check. (84 hours/13 in-cla	iss meetings) [•] No class meeting on 10/31.		
CRN	CAMPUS	DAY	DATE	TIME	ROOM	
96823	Online/Eastern	Online/Tu/Th	10/3/23-11/16/23	Online/6:00pm-9:00pm	Online/Corchaug 008	

ELF EMPOWERMENT AND SELF IMPROVEMENT XSH153 THE HUMAN BODY – A PERFECT MACHINE **Tuition \$99.00** This course will cover how all the major body systems work allowing you to live your best life. Learn how all the systems are interconnected and some of the common medical conditions associated with these systems. The course will also cover lifestyle modifications proven to improve these systems allowing you to optimize your perfect machine. (2 meetings) CAMPUS DATE CRN DAY TIME ROOM 12:30pm-3:30pm 10/27-11/3 Lindsay Bldg 129 96720 Ammerman Friday XSH154 THE SCIENCE OF SMART - HOW TO OPTIMIZE BRAIN FUNCTION **Tuition \$59.00** This course will cover how the brain and nervous system work in everyday life. Reach your brain's full potential for learning, improving mood, memory and emotional wellbeing. Common medical conditions such as Alzheimer's Disease will also be discussed. (1 meeting) CRN CAMPUS DAY DATE TIME ROOM 96721 Frida 12:30pm-3:30pm Lindsay Bldg 129 Ammerman 9/29 XSH155 HEALTH AND THE CIRCULATORY SYSTEM – THE KEY TO LONGEVITY **Tuition \$59.00** This course will cover how the heart and circulatory system work. Understanding the anatomy of the heart and circulatory system's relationship to human health can be a powerful tool in preventing heart disease which is the leading cause of death in the United States. Learn how lifestyle modifications can improve and even reverse some of the medical conditions associated with heart disease. (1 meeting) CAMPUS ROOM CRN DAY DATE TIME 11/17

96722 Ammerman Friday 12:30pm-3:30pm Lindsay Bldg., 129 XSH122 STRESS MANAGEMENT **Tuition \$45.00** Most people are not aware of the magnitude of stressors in their lives. This course is about learning to "positively adapt" yourself to ensure a healthier way of being. Learn to do so, as

you examine personal and professional applications in managing stress. This course will give you practical tools to enhance your ability to RELAX and to handle stress more effectively. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
96723	Ammerman	Wednesday	9/27	6:00pm-8:00pm	Southampton Bldg., 232

Tuition \$2.999.00

Tuition \$1.495.00

XSH133 MINDFULNESS THROUGH MEDITATION

Today more than ever before, people from every walk of life are using meditation, with its tremendous health and social benefits, to enhance their personal or professional lives. This course explores Eastern and Western philosophy and meditative approaches. Please bring the following to class: a mat, cushion or blanket, paper, pencil, and a water bottle. Please

dress in comfortab	le clothing. (1 meeting)				
CRN	CAMPUS	DAY	DATE	TIME	ROOM
96724	Ammerman	Saturday	11/4	10:00am-1:00pm	Brookhaven Gym, 2
96725	Eastern	Saturday	10/7	10:00am-1:00pm	Montaukett LRC, 108

XSH136 FIVE ANIMAL QIGONG

XAH125 BASIC LIFE SUPPORT (BLS)

Tuition \$75.00 Students will learn a system of mind/body exercises that will cultivate a calm mind and heightened awareness, while releasing stress and tension. The set that will be practiced consists of five easy to learn movements that correspond to the characteristics of five animals: snake, turtle, dragon, crane, and tiger. Students will develop internal strength and balance. This practice is suitable for all ages and abilities (5 meeting/ 5 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
96726	Ammerman	Monday	10/2-10/30	6:00pm-7:00pm	Brookhaven Gym, 2

BASIC LIFE SUPPORT

Tuition \$99.00

Tuition \$135.00

Tuition \$145.00

Tuition \$45.00

				Number: 15-1010 or ISBN#: 978-1-616	Card, which is valid for two years. Student 69-407-4 prior to class. (1 meeting)
CRN	CAMPUS	DAY	DATE	TIME	ROOM
96727	Ammerman	Friday	10/20	5:30pm-10:00pm	Southampton Bldg., 233
96728	Ammerman	Saturday	11/4	9:00am-1:30pm	Southampton Bldg., 233

CRN	CAMPUS	DAY	DATE	IIME	ROOM
96729	Ammerman	Friday	10/27	6:00pm-9:00pm	Southampton Bldg., 233
96730	Ammerman	Saturday	10/28	9:30am-12:30pm	Southampton Bldg., 233

EXERCISE AND SPORTS

XFT104 TAI CHI FOR EVERYONE

Students will learn a form of exercise that will help increase your energy level, reduce stress, and improve balance, and coordination while maintaining your strength and flexibility. This form of exercise consists of gentle postures combined with slow continuous movements. (6 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
96731	Ammerman	Saturday	10/7-11/11	9:30am-11:00am	Brookhaven Gym, MAG

XSH134 REIKI I PRACTITIONER

Through the ancient art of Usui Reiki, this course offers an understanding of the body, mind, and spirit connection. You will learn this beautiful Japanese technique, which is offered in health care facilities around the world. Focusing on extensive practical experience, the Reiki Master will instruct students in the art of Reiki and how to provide Reiki sessions for themselves and others. Please bring a bottle of water to class. Students must attend all seven classes to receive certification as a Reiki I Practitioner. Course materials will be provided. (7 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
96732	Ammerman	Wednesday	9/20-11/1	6:00pm-8:00pm	Brookhaven Gym 2

XFT121 GOLF FOR BEGINNERS

Tuition \$199.00 Experience the challenge and pleasures of golf while acquiring the fundamentals. Learn alignment, stance, posture, body rotation, weight transfer and balance, and the proper techniques for putting, chipping and pitching. The course will cover the rules and etiquette of golf and prepare you to enjoy the terrific golf courses Long Island has to offer. The class will meet at Heartland Golf Park in the Brentwood-Deer Park area. There will be a charge of \$15.00 per session for range balls. (5 meetings)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
96733	Off Site	Thursday	9/14-10/12	6:00pm-7:30pm	Off Site

FINANCE COURSES

XFN119 FINANCIAL PLANNING OVERVIEW

Tuition \$30.00 You may have come across the term "financial planning" recently and wondered what it means. You may have decided to start your own financial plan but are not sure how. Or, you may feel it is time you went to a financial planner for advice. Whatever your situation, this course will help you decide what is right for you. Learn why the financial planning process is the

most important pa	art of your financial well-b	peing. (1 meeting)			
CRN	CAMPUS	DAY	DATE	TIME	ROOM
96734	Eastern	Saturday	9/23	10:00am-12:00pm	Shinnecock Bldg., 101
96735	Online	Saturday	11/25	10:00am-12:00pm	Online

XFN123 UNDERSTANDING AND IMPROVING YOUR CREDIT SCORE

In this class, you will learn what credit scores are used for; how credit scores are calculated; and how to read a credit report. An emphasis will be placed on ways to improve your score and how to correct inaccuracies. (2 hours)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
96825	Online	Wednesday	10/18	6:30pm-8:30pm	Online

XFN122 SOCIAL SECURITY OPTIMIZATION

Work with a Registered Social Security Analyst (RSSA) to learn how Social Security is calculated and structured, and then discover how to integrate the more complex provisions of the program into your retirement plan. Each participant will receive their own personalized roadmap to optimizing social security benefits. In addition to the tuition, students will be responsible for a \$25.00 online credit card purchases for their personalized roadmap the first day of class. (1 meeting)

CRN	CAMPUS	DAY	DATE	TIME	ROOM
96736	Ammerman	Tuesday	9/19	6:00pm-9:00pm	Smithtown Bldg., 118
96737	Eastern	Wednesday	10/18	9:00am-12:00pm	Orient Bldg., 209
96738	Online	Thursday	10/19	6:00pm-9:00pm	Online
96739	Grant	Wednesday	11/15	6:00pm-9:00pm	Sally Slacke Ctr., 103

Tuition \$45.00

Tuition \$50.00

nvestor as well as	for those who wish to be	ecome better acquainted v	vith the financial marketplace.	(3 meetings)	tfolio building. This course is for the novice
CRN 96740	CAMPUS Online	DAY Wednesday	DATE 10/11-10/25	TIME 7:00pm-9:00pm	ROOM Online
	RESSION		PERSONAL ENRICHME	ENT COURSES	
	DIGITAL PHOTOGR				Tuition \$108.0
nd shadow, portra alance, optical an	iture, abstract and land d digital zoom, buffer, a	scape photography. Explo nd burst mode? Further ex	re how you intend to use you plore these issues and the sp	r images – for the internet or print. What becifics of digital camera controls, such a	lex) camera. Topics include composition, ligh about noise reduction, burst speed, white as resolution, formatting, color space and
orrect exposure. S CRN 96767	Students need to bring a CAMPUS Grant	a DSLR camera to class. E DAY Wednesday	ach week students will bring i DATE 10/4-10/25	n prints for group discussion and critique TIME 6:00pm-9:00pm	e. (4 meetings) ROOM Sagtikos Bldg., 147
	IEDIATE DIGITAL F				Tuition \$189.0
				hy. Topics include flash, still life, and cre must bring their DSLR digital camera to	eative and conceptual photography. Students class. (4 meetings)
CRN	CAMPUS	DAY	DATE	TIME	ROOM
96768	Grant	Wednesday	11/1-11/29	6:00pm-10:00pm	Sagtikos Bldg., 147
-	AIT PHOTOGRAPH				Tuition \$108.0
					ods and approaches to portrait photography idents must bring their DSLR digital camera
lass. (3 meetings)					
CRN 96769	CAMPUS Grant	DAY Wednesday	DATE 12/6-12/20	TIME 6:00pm-10:00pm	ROOM Sagtikos Bldg., 147
	DUCTION TO PAINT		r theory and expressive color	to delight the mind and soul. Color can	Tuition \$159.0 create joy and tranquility or express struggle
articipants will wo	rk on canvas as they jou	urney through the color sp	ectrum. Students are required	d to bring their own smocks and purchas	e a creative color wheel. (3 meetings)
CRN 96770	CAMPUS Eastern	DAY Saturday	DATE 9/23-10/7	TIME 10:00am-1:00pm	ROOM Woodland Bldg., 100
00110	24010111	oddarddy	0,20 10,1	Torocam Troopin	Hoodana Bagi, 100
		HER ACCESSORIES			Tuition \$159.0
				al leather items such as sneakers, purses In to paint on to class. Students are requi	s, wallets and bags. Learn about gray scale,
rerequisite: XFA1	21 or equivalent knowle	edge. (3 meetings)	ing the location tonic they mot		Ū.
ĊRN	21 or equivalent knowle CAMPUS	DAY	DATE	TIME	ROOM
	21 or equivalent knowle				C C
CRN 96801 (FA123 MANDA	21 or equivalent knowle CAMPUS Eastern	DAY Saturday	DATE 11/4-11/18	• • • • • • • • • • • • • • • • • • •	ROOM Woodland Bldg., 100 Tuition \$129.0
ĊRN 96801 (FA123 MANDA Iandala art first ap	21 or equivalent knowle CAMPUS Eastern ALA DOT PAINTING opeared in the 4 th centur	DAY Saturday y as a meditative process.	DATE 11/4-11/18 Unwind the thinking mind as	TIME 10:00am-1:00pm creativity flows through circles and color	ROOM Woodland Bldg., 100 Tuition \$129.0 rs. Participants will find calmness as they
ĊRN 96801 CFA123 MANDA Mandala art first ap reate their own art	21 or equivalent knowle CAMPUS Eastern ALA DOT PAINTING opeared in the 4 th centur	DAY Saturday y as a meditative process.	DATE 11/4-11/18 Unwind the thinking mind as	TIME 10:00am-1:00pm creativity flows through circles and color	ROOM Woodland Bldg., 100 Tuition \$129.0 rs. Participants will find calmness as they approximately \$20.00) Prerequisite: XFA12
ĊRN 96801 FA123 MANDA landala art first ap reate their own art r equivalent knowl CRN	21 or equivalent knowle CAMPUS Eastern ALA DOT PAINTING opeared in the 4 th centur t piece. Students are red ledge. (2 meetings) CAMPUS	DAY Saturday y as a meditative process. quired to bring their own sr DAY	DATE 11/4-11/18 Unwind the thinking mind as nocks and purchase a manda DATE	TIME 10:00am-1:00pm creativity flows through circles and color ala tool kit. (49-piece kit suggested, cost TIME	ROOM Woodland Bldg., 100 Tuition \$129.0 rs. Participants will find calmness as they approximately \$20.00) Prerequisite: XFA12 ROOM
ĊRN 96801 (FA123 MANDA Iandala art first ap reate their own art r equivalent knowl	21 or equivalent knowle CAMPUS Eastern ALA DOT PAINTING peared in the 4 th centur t piece. Students are red ledge. (2 meetings)	DAY Saturday y as a meditative process. quired to bring their own sr	DATE 11/4-11/18 Unwind the thinking mind as nocks and purchase a manda	TIME 10:00am-1:00pm creativity flows through circles and color ala tool kit. (49-piece kit suggested, cost	ROOM Woodland Bldg., 100 Tuition \$129.0 rs. Participants will find calmness as they approximately \$20.00) Prerequisite: XFA121
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60402 24ST CE	NTURY HUMAN DIS	SECTION			Tuition \$29
			m how the hedre works and	he common nothelesics appealated with	being human. Professor Peter Smith will be
				a journey into the human body in a revolu	
CRN	CAMPUS	DAY			ROOM
96747	Ammerman	Friday	9/15	12:30pm-2:00pm	Lindsay Bldg., 129
	EEP YOUR BRAIN				Tuition \$29
			s learned will help improve r	nood, memory, and emotional wellbeing.	Common medical conditions such as
		() meeting/2 hours)			
			DATE	TIME	
CRN 96748	CAMPUS Ammerman	DAY Friday	DATE 12/1	TIME 1:30pm-3:30pm	ROOM Lindsay Bldg., 129
96748	CAMPUS Ammerman	DAY Friday			Lindsay Bldg., 129
CRN 96748 SP102 INTROI	CAMPUS Ammerman	DAY Friday	12/1	1:30pm-3:30pm	Lindsay Bldg., 129 Tuition \$29
CRN 96748 SP102 INTROI ai Chi pronounced	CAMPUS Ammerman DUCTION TO TAI CH d "Tie Gee," is a system of	DAY Friday	12/1 China over 300 years ago. It	1:30pm-3:30pm	Lindsay Bldg., 129 Tuition \$29 g balance and stability, and creating a sense
CRN 96748 SP102 INTROI ai Chi pronounceo Ilmness by releas	CAMPUS Ammerman DUCTION TO TAI CH d "Tie Gee," is a system of sing stress and tension. It	DAY Friday I of exercise developed in (t is characterized by slow	12/1 China over 300 years ago. It , continuous movements wh	1:30pm-3:30pm is noted for increasing energy, improving ch vary in form and shape. It is performe	Lindsay Bldg., 129 Tuition \$29 g balance and stability, and creating a sense d in a relaxed and conscious manner.
CRN 96748 SP102 INTROI ai Chi pronounced almness by releas articipants will lea	CAMPUS Ammerman DUCTION TO TAI CH d "Tie Gee," is a system of sing stress and tension. I irn a brief history of Tai C	DAY Friday I of exercise developed in (t is characterized by slow	12/1 China over 300 years ago. It , continuous movements wh	1:30pm-3:30pm is noted for increasing energy, improving ch vary in form and shape. It is performe	Lindsay Bldg., 129 Tuition \$29 g balance and stability, and creating a sense
CRN 96748 SP102 INTROI ai Chi pronouncer almness by releas articipants will lea enefits of Tai Chi.	CAMPUS Ammerman DUCTION TO TAI CH d "Tie Gee," is a system of sing stress and tension. It im a brief history of Tai C (1 meeting)	DAY Friday I of exercise developed in (t is characterized by slow thi, key principles and ber	12/1 China over 300 years ago. It , continuous movements wh nefits of practicing Tai Chi, a	1:30pm-3:30pm is noted for increasing energy, improving ch vary in form and shape. It is performe nd a number of fundamental techniques t	Lindsay Bldg., 129 Tuition \$29 g balance and stability, and creating a sense d in a relaxed and conscious manner. that they can use daily to achieve some of
CRN 96748 SP102 INTROI in Chi pronounced Imness by releas riticipants will lea nefits of Tai Chi. CRN	CAMPUS Ammerman DUCTION TO TAI CH d "Tie Gee," is a system of sing stress and tension. If irn a brief history of Tai C (1 meeting) CAMPUS	DAY Friday I of exercise developed in (t is characterized by slow chi, key principles and bei DAY	12/1 China over 300 years ago. It , continuous movements wh nefits of practicing Tai Chi, a DATE	1:30pm-3:30pm is noted for increasing energy, improving ch vary in form and shape. It is performe nd a number of fundamental techniques t TIME	Lindsay Bldg., 129 Tuition \$29 g balance and stability, and creating a sense d in a relaxed and conscious manner. that they can use daily to achieve some of the ROOM
CRN 96748 SP102 INTROI i Chi pronounced mness by releas rticipants will lea hefits of Tai Chi.	CAMPUS Ammerman DUCTION TO TAI CH d "Tie Gee," is a system of sing stress and tension. It im a brief history of Tai C (1 meeting)	DAY Friday I of exercise developed in (t is characterized by slow thi, key principles and ber	12/1 China over 300 years ago. It , continuous movements wh nefits of practicing Tai Chi, a	1:30pm-3:30pm is noted for increasing energy, improving ch vary in form and shape. It is performe nd a number of fundamental techniques t	Lindsay Bldg., 129 Tuition \$29 g balance and stability, and creating a sense d in a relaxed and conscious manner. that they can use daily to achieve some of
CRN 96748 SP102 INTROI i Chi pronounced imness by releas rticipants will lea nefits of Tai Chi. CRN 96749	CAMPUS Ammerman DUCTION TO TAI CH d "Tie Gee," is a system of sing stress and tension. If urn a brief history of Tai C (1 meeting) CAMPUS Ammerman	DAY Friday I of exercise developed in (t is characterized by slow Chi, key principles and ber DAY Saturday	12/1 China over 300 years ago. It , continuous movements wh nefits of practicing Tai Chi, a DATE 9/30	1:30pm-3:30pm is noted for increasing energy, improving ch vary in form and shape. It is performe nd a number of fundamental techniques t TIME	Lindsay Bldg., 129 Tuition \$29 g balance and stability, and creating a sense d in a relaxed and conscious manner. that they can use daily to achieve some of the ROOM Brookhaven Gym., 2
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CRN 96748 P102 INTROI i Chi pronouncer mness by releas rticipants will lea hefits of Tai Chi. CRN 96749 P110 CELES hether you've be tertainment. Mar ulge your curios	CAMPUS Ammerman DUCTION TO TAI CH d "Tie Gee," is a system d sing stress and tension. I' irn a brief history of Tai C (1 meeting) CAMPUS Ammerman TIAL EXPLORATION en fascinated by the nigh vel at the beauty of cons ity, and join us for an end	DAY Friday I of exercise developed in (it is characterized by slow chi, key principles and ber DAY Saturday I IN THE PLANETARI It sky your whole life or you tellations, learn how to fir	12/1 China over 300 years ago. It , continuous movements wh nefits of practicing Tai Chi, a DATE 9/30 UM ou are simply looking for a ne ad the Big Dipper, the North	1:30pm-3:30pm is noted for increasing energy, improving ch vary in form and shape. It is performe nd a number of fundamental techniques t TIME 9:30am-11:30am ew adventure, our 50-minute planetarium Star, and many other stars, constellations	Lindsay Bldg., 129 Tuition \$29 balance and stability, and creating a sense id in a relaxed and conscious manner. that they can use daily to achieve some of ROOM Brookhaven Gym., 2 Tuition \$29 a show offers a perfect blend of education a s, and celestial bodies. Expand your horizo

XDT100-XDT200 DRIVER AND TRAFFIC SAFETY EDUCATION

Suffolk County Community College offers high school students a non-credit, state-certified Driver and Traffic Safety Education course. Those who successfully complete the course will receive the MV-285 Student Certificate Completion issued by the Motor Vehicle Department. Those who receive a "MV-285" will be eligible for a rate reduction in their automobile insurance, and a senior license at the age of 17. This course will be offered on the Ammerman Campus in Selden, the Michael J. Grant Campus in Brentwood, and the Eastern Campus in Riverhead. To receive an application, please call the Office for Continuing Education at 631-451-4399.

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